

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, July 11, 2018

Present: Pamela E. Campanella, Chairman
Joshua Reilly, Vice-Chairman
Lindsay Vayda, Clerk
Richard B. McGaughey, Associate
Daniel R. Lee, Associate

In attendance: Marjorie E. Godfrey, Assistant Town Administrator
Luke McFadden, Fire Chief
Stephan Hooke, Communications Director
Paul Digirolamo, Town Treasurer/Collector
Christopher Pellitteri, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by former Chairman Lee in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

Mr. Lee introduced and congratulated Selectman Vayda for her election to the Board of Selectmen on Tuesday, July 10, 2018.

Two free concerts were announced:

- Holbrook Public Library will be hosting the Swing Fever Trio on Sunday, July 15, from 2 – 3 pm
- Holbrook Cultural Council is sponsoring 4EverFab at the Kris Carew Memorial Gazebo on July 15th, from 6 – 7:30 pm

MINUTES:

MOTION: By Ms. Campanella, second by Mr. Reilly, that the Board of Selectmen accept the minutes of the regular session of Wednesday, May 2, 2018, as printed

VOTE: 4:0:1 (Ms. Vayda abstained)

MOTION: By Ms. Campanella, second by Mr. McGaughey, that the Board of Selectmen accept the minutes of the executive session of Wednesday, May 2, 2018, as printed

VOTE: 4:0:1 (Ms. Vayda abstained)

REORGANIZATION following the recent election:

MOTION: By Ms. Vayda, second by Ms. Campanella, to nominate Pamela Campanella as Chairman
VOTE: 3 in favor. Messrs. Reilly and McGaughey did not vote.

MOTION: By Mr. Lee, second by Ms. Vayda, to nominate Joshua Reilly as the Vice-Chairman
VOTE: 4:0:1 (Mr. Reilly abstained)

MOTION: By Mr. Lee, second by Mr. McGaughey, to nominate Lindsay Vayda as the Clerk
VOTE: 5:0

APPROPRIATION TRANSFER – Joint meeting with the Finance Committee

Members present: Peter Mahoney, Patrick Duggan, Michael Sigda, Susan Godwin, Anne Marie LaSalvia, Paul Lynch, Scott McLellan, Matthew LaCorte

MOTION: By Ms. Campanella, second by Mr. McGaughey, that the Board of Selectmen approve the transfer of \$5,732.31 from 01-914-5200-5175 Employee Health Insurance to 01-911-5200-5171 Medicare to fund a deficit balance

VOTE: 5:0

MOTION: By Mr. Duggan, second by Ms. LaSalvia, that the Finance Committee approve the transfer as presented

VOTE: 8:0

Building Inspector Daniel Moriarty, Jr., reported that he visited the NEW CASTLE facility on Spring Street and met with the manager regarding the recent complaints received about work on Sundays and the noise generated at the site. The company will not be working on Sundays going forward. Mr. Moriarty was asked about the door being open at night and the noise of the trucks starting early in the morning. He will go there again on Tuesday (July 11) to follow up with the manager.

Mr. Digirolamo explained that the consultant completing the BANK RECONCILIATIONS, is completing catchup since the previous Assistant Treasurer left. He recommended that the consultant be kept on for now because there is no one trained/qualified in his office who has the time to do the work. Discussion took place about moving employees around where they are most suited and the limitations on doing that. Whether to extend the contract of the consultant will be discussed at an upcoming meeting.

Mr. Eric Erskine, the Braintree Building Inspector, was introduced. Mr. Lee explained that Mr. Moriarty is going on vacation, and the Town needs a permanent ASSISTANT BUILDING INSPECTOR. The position was previously posted, and Mr. Erskine applied, but no appointment was made at the time for an unknown reason. The Assistant is the backup for the Building Inspector when he is not available to respond.

MOTION: By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen appoint Eric C. Erskine as the Assistant Building Inspector for the Town of Holbrook, with a term to expire on June 30, 2019

VOTE: 5:0

A job was posted for a Part-Time Principal Clerk for the Town Administrative Support position, which is under the direction of the Town Administrator, and in the Clerical Union. Mr. Lee recommended Ms. Danielle Connolly, who has been temporarily filling the position.

MOTION: By Mr. Lee, second by Mr. McGaughey, that the Board of Selectmen approve the hiring of Danielle M. Connolly as a Part-Time Principal Clerk, in order to fill the Town Administrative Support position, which includes up to 28 hours per week, as needed, effective Monday, July 16, 2018

VOTE: 4:0:1 (Ms. Vayda abstained)

The Human Resource Director's search will be held until Town Administrator Gordon returns from his leave.

ANNUAL APPOINTMENTS:

MOTION: By Mr. Reilly, second by Ms. Vayda, that the Board of Selectmen approve the following appointments, effective July 1, 2018 through June 30, 2019:

Council on Aging Catherine Brennan
 Louise Currie
 William Currie
 Sandra Lemieux
 Terry McCue
 Barbara Moriarty
 Gary Newton
 Mary E. Pacuska
 Pauline Smith
 Paul Stigas
 Jerane Swanton

VOTE: 5:0

MOTION: By Mr. Reilly, second by Mr. McGaughey, that the Board of Selectmen approve the following appointments, effective July 1, 2018 through June 30, 2019:

Civilian Emergency Response Team (CERT)
 Gregorio Batista
 Toni Cann
 Vincent A. Digiacomio
 Diallo Ferguson

VOTE: 5:0

MOTION: By Mr. Reilly, second by Mr. McGaughey, that the Board of Selectmen approve the following appointments, effective July 1, 2018 through June 30, 2019:

Special Police Officers Robert Demarco
 James Gramm
 James Hannon
 William Keegan, Jr.
 Michael Lee
 Richard Reuss
 Joseph Salvucci
 Armando Soto, Jr.
 Danny Steele
 Scott Stuart
 Kenneth Terrill, Jr.

VOTE: 4:0:1 (Mr. Lee abstained)

Chief McFadden reported that he met with the DEP and representatives of the property at 55 HIGH STREET. The DEP is aware of the situation, including the asbestos issue, and further information is

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of July 11, 2018*

forthcoming. DEP has jurisdiction over the project at this time. Mr. Lee encouraged those concerned about the situation at 55 High Street to contact their State Senator and State Representatives. Director Hooke reported that dispatch for the Town of ROCKLAND is now live through the Holbrook Communications Center, and they are moving forward toward the new communications center building project.

At the next meeting, the new Chairman of the Board will be appointed to certain committees with positions for the Chairman of the Selectmen.

Superintendent Pellitteri said that his department has been working on storm water management, including working with Environmental Partners on the MS4 Permit and catch basin cleaning.

Treasurer/Collector Digirolamo has been working on the fiscal year end and reported that the August tax bill payments are coming in early.

Chief Smith has been working on the accreditation of the Police Department and could not attend tonight's meeting.

Resident Susan Wright asked why the boulders on the side of South Street between the area of the Beach Road on up to the top of Rockwood Street have been moved. Mr. Pellitteri responded that the goal is for the Public Works Department to clean the area.

Ms. Wright also reminded everyone that the gazebo at the Castle Canyon Playground was built with donations raised in memory of Kris Carew, a young man who was killed in a car accident. It is properly called the Kris Carew Memorial Gazebo.

MOTION: At 8:25 pm, made and seconded, to adjourn the meeting

VOTE: 5:0

Lindsay Vayda, Clerk

Documents:

Year-end appropriation request

Eric Erskine resume

Minutes

Appointment list

Danielle Connolly resume